

Joseph Smith
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Objective

To obtain a position as a technical project lead utilizing technical and management expertise, resulting in optimal performance and best-fit solutions applied to any scale of customer requirements.

Technical Skills

Systems administration, security, project/contract/personnel management.

Double Take Full Server Failover, NTI revision backup

Proficient in all Microsoft based client and server operating systems from DOS, Windows 3.1/Windows for Workgroups/Win95/Win2000/WinNT/Server 2003/Windows 7.

Proficient in Web Design and server integration including Active Server Pages, Internet Information Server, Ms Access, ODBC, VB Script, CSS, HTML, and section 508 requirements.

Proficient in all Microsoft Office applications.

Proficient in networking and integration from XNS/MSNET, FTP/SFTP, TCP/IP, Single Master Domain model, and Active Directory.

Programmed in DOS, Basic, KnowledgeMan, RBASE, Lotus, and Symphony. Artemis scheduling language.

Familiar with Macintosh O/S and functionality.

Experience and Accomplishments

10/84 to Present – Contractor at NASA Glenn Research Center (GRC), Cleveland, OH

9/06 to Present, Company ABC, Cleveland, OH, Systems Analyst and Manager of IT Systems Group

Currently managing rollout of Windows 7 to GESS2 contract and integration/functionality of all applications. Assisting with IT, facility planning, and security proposal components on upcoming GESS3 contract bid.

Manages nine people on four GESS2 tasks, including contract administration, task/cost plans, customer service and all aspects of personnel.

Performs information technology (IT) functions for the Office of the Chief Financial Officer (CFO) as NASA certified Network and Systems Administrator.

Appointed as Organizational Computer Security Officer (OCSO). As System Security Representative and Systems Administrator – responsible for all aspects of security and security planning from inception to Certification and Accreditation (C&A), resulting in Authority to Operate. Includes system categorization, risk analysis, continuous

monitoring, control identification/implementation, compliance, and system security plan. Certified NASA security representative.

Designed, developed, integrated, and maintained all web pages for the CFO by functional area, and organization. Implemented section 508 requirements.

Managed the GRC Outsourcing Desktop Initiative Contract for the CFO including seat management, service levels, cost analysis, and procurement of IT h/w and s/w.

Account Authorizing Official.

Performs all aspects of systems/network administration, web page design, development, and maintenance.

Provided technical support and related functions for all IT operations (s/w, h/w, networking, integration) throughout the Office of the Chief Financial Officer from client to server, GRC, and NASA enterprise.

Developed training and procedures for systems administration, users, or as required, and implemented process improvement.

Developed and implemented several IT projects through completion for both independent projects and for inter-related projects flowing into an overall a master plan.

Supported requirements for all NASA IT driven initiatives ("one NASA", NCAD, HSPD12, and NIST guidelines/procedures/special publications)

Major Accomplishments:

Successfully planned, consolidated, and executed server migration from five down to one server. Included all aspects of web, file, print, application, and other functionality into a logically-designed production environment.

Developed special file structure environment and integrated cutover from other servers.

Developed comprehensive maintenance schedule to meet all NASA requirements on the server.

Researched, tested, and implemented a new disaster recovery full server failover solution for CFO servers.

Developed instantaneous data recovery processes (real and point in time)

Successfully migrated from a local single master domain to the centers GRC domain and then a NASA enterprise domain.

Postured server environment for NASA-wide consolidation and virtualization.

Successfully prepared servers for IT Discovery and Applications Mapping Service (IDAMS).

Received Authority to Operate through all facets in the life cycle of the CFO Support Systems Security Plan as security officer, and systems administrator.

As manager, received high award fee evaluations on tasks and quickly filled task requirements.

12/96 to 9/06, Network Engineer and Manager IT Systems, Company DEF, Cleveland, OH

Promoted to Network Engineer and Manager of IT Systems from Deputy Manager of Information and Project Support Department in 08/99 thru 08/06.

Promoted to Deputy Manager of Information and Project Support Department from Computer Specialist/Network Administrator in 03/88.

Managed 14 people on 6 tasks supporting NASA, including contract administration for these tasks.

Managed 4 people on Company DEF internal IT staff.

Concurrently worked as Systems Analyst for GRC CFO Office while managing Company DEF corporate IT environment staff and GRC GESS contract people/tasks performing IT, financial/budget analysis, configuration/document management and other non-engineering functions.

For the CFO, handled all IT responsibilities including client and server production and operations and in support of the Integrated Financial Management Program (IEMP).

Support Food Trak inventory accounting system for NASA Glenn Exchange.

Power Requisitioner for purchasing using SAP

Continued concurrent efforts as computer special/network administrator while managing people and tasks

Performed information technology support and operations functions for the Office of the Chief Financial Officer. Trained users. Implemented relevant NASA agency initiatives, including budget/full cost accounting, NASA Integrated Enterprise Management Program, Outsourcing Desktop Initiative for NASA, IT security representative, Corporate Management Information Team, and One NASA initiatives.

Augmented and integrated organization-specific requirements into Glenn Research Center and NASA agency-level infrastructure.

Developed requirements, performed feasibility/cost benefit analyses, proposed solutions, and procured hardware.

Designed, developed, and maintained web pages for CFO and NASA Glenn Exchange. Chairman of Computer Resources Team overseeing requirements throughout Company DEF, including standards, planning, purchases, policies/procedures, infrastructure, and continuous improvement processes. Developed IT capabilities for commercial efforts.

Major Accomplishments:

Consolidated IT infrastructure of the Financial Management Division of the CFO with remaining CFO divisions.

Researched Worked on self initiated process improvement & cost saving measures, contract/task significant accomplishments/highlights, award fee preparation, proposals, IT capabilities, and other GESS contract requirements.

Developed and implemented process improvements with computer-based dynamic cost estimating/project planning tool and contract problem identification resolution log.

10/84 to 12/96, Microcomputer and Systems Analyst and Manager of Lewis Information Systems Support Department (LISSD), Company 123, Brook Park, OH

Promoted to Network Engineer and Manager IT Systems from Manager of Lewis Information Systems Support Department in 5/93. Department supported over 500 computers and peripherals (IBM PC, Mac, and Terminals)

Promoted from other IT-related positions several times between 10/84 and 1/89.

Managed 20 plus employees working on 10 contract task orders for NASA spreading over several IT and non-IT disciplines. Supported task order reviews.

Provided technical, networking, and microcomputer systems integration for the Resources Analysis and Management Office (RAMO) at NASA.
Responsible for 50 computers in RAMO interfacing with local and global NASA computer systems.
Performed hardware/software evaluation, system cost analysis and procurement.
Resolved technical issues, troubleshooting, supporting, and installing hardware and software.
Developed and implemented office automation solutions and procedures.
Designed and developed stand-alone and network systems.
Performed applications development and configuration in the areas of database, programming (server automation), spreadsheet, communications, graphics, operating systems, networking, word processing, and utilities.
Performed network administration functions.
Data Processing Office Manager concurrently performing microcomputer support, graphics, database, programming, and spreadsheet analysis.
Budget and Schedule Analyst on both Shuttle Centaur and Space Station programs.
Evaluated engineering change proposals and tracked budget and schedule information.
Developed schedules, milestone reports, and narratives.

Major Accomplishments:

Designed, implemented, and maintained software database with auto report generation used by all stakeholders on Shuttle/Centaur 1-4 and 5-7 programs as the most accurate budget and actual cost representation of the program. Developed similar system for design enhancement after 1986 Challenger disaster.
Migrated computing environment from a standalone operation to a networked client/server and distributive computing environment.
Integrated Lewis information Management System (LIMS) using DOS and MSNET to implement first network servers with network storage and network printing capabilities, eventually providing Windows 3.1, TCP/IP and software applications.
Wrote companies 401K amortization computer program.
Appointed as special government employee to evaluate proprietary financial information on Shuttle Centaur Program.

11/95 to 10/84, Computer Systems Integrator, Company 234, Valley View, OH

Worked second job to gain experience in another IT environment rolling out Windows 95.

Education

Cleveland State University, Bachelor of Business Administration, B.B.A., 05/83
Majors: Quantitative Business Analysis, Marketing
Minors: Management, Economics

Training: Includes several Microsoft client and server operating systems (Windows 3.1, NT, Windows 2000 (Learning Tree Cert.), Advance Web Design Technologies,

Implementing Security in Windows 2000 environment, Paradox for Windows, Lotus, Excel, MS Access, Artemis scheduling /Information Management software

Additional software and hardware skills available upon request.